# Cranleigh CofE Primary School

**APPENDIX 2**

# Supplementary Information Form

**Children of Staff - 2024/25**

Applicants who wish to be considered for priority under the criterion of Children of Staff at Cranleigh CofE Primary School must complete this form, **in addition to the local authority application form**.

* If the application is for Reception or Year 3 in September 2024 this supplementary information form must be submitted by 15 January 2024
* If the application is for in year admission at any other time, this supplementary information form must be submitted at the same time as submitting the application

Please complete all boxes in CAPITAL LETTERS

## 1. Child’s details

| Question | Answer |
| --- | --- |
| Surname |  |
| Forename |  |
| Date of Birth (dd/mm/yyyy) |  |

## 2. Parent/Guardian’s details

| Question | Answer |
| --- | --- |
| Surname |  |
| Forename |  |
| Name of school where employed |  |
| Date employment commenced |  |
| Address |  |
| Postcode |  |
| Telephone (Home) |  |
| Telephone (Mobile) |  |
| E-mail |  |

## Declaration

I am a permanent member of staff in accordance with the school’s admissions policy.

Delete as appropriate:

* I have been employed at the school on a full or part time basis for two or more years (at the closing date for applications)
* I have been recruited to a post at the school for which there is a demonstrable skills shortage

|  |  |
| --- | --- |
| Question | Answer |
| Signature of parent/guardian: |  |
| Date: |  |

Once completed this form must be returned to:

Cranleigh Primary School, Parsonage Road, Cranleigh, Surrey, GU6 7AN